

FSPA

COVID-19 CONTROL PLAN

Franklin School for the Performing Arts FOUR PILLAR PLAN FOR OPERATIONS As of August 31, 2020

HYGIENE AND CLEANING

HAND WASHING

Students, faculty, and staff are required to wash hands frequently and wash hands or apply hand sanitizer between each class or interaction. Guests in the building are asked to wash hands regularly and/or use hand sanitizer.

HAND SANITIZER

70% alcohol hand sanitizer is available at hallway stations, accessible to all studios.

SIGNAGE

Hygiene and safety reminders are posted for students and staff.

CLEANING

Cleaning is conducted daily. A cleaning log is maintained.

A hall monitor is assigned daily to sanitize commonly touched surfaces including restrooms, doorknobs, railings, benches, bannisters, and chairs throughout the day. In the front office, POS equipment, the desk surface, and chair will be disinfected between customers if touched.

Correct Covid-19 virus killing sanitizer will be used.

Between classes, ballet barres, music stands, student chairs, and touch surfaces including doorknobs and floors will be sanitized. Schedules will be adjusted to allow time for cleaning.

DISTANCING AND MASKS

ENTRANCE AND EXIT

Entrance to FSPA is at the FRONT OF THE BUILDING ONLY. Students may not use Intermission or the back deck for access to the building. Stairways are reconfigured in a one-way format. FSPA's main door and stairway are ENTER ONLY, while the stairway and front door near The Spotlight Shop are EXIT ONLY.

MASKS

Everyone MUST wear a face covering at FSPA, inside and outside the building. Students and teachers will wear masks in ALL classes. An exception is made only for an individual unable to wear a mask due to medical condition or disability.

SOCIAL DISTANCING

Students will socially distance in class and to the best of their ability throughout the school. Dressing rooms are closed for the foreseeable future. Social distancing is required of all people in the building.

REST ROOMS

Social distance must be maintained while waiting outside the rest rooms.

SCREENING AND REQUIREMENTS

FACULTY AND STAFF

Employees may not appear for work if feeling ill.

The designated Person in Charge will oversee the following:

Upon arrival at FSPA, faculty and staff temperatures will be taken.

Employees will be questioned about:

- any symptoms being experienced including cough, shortness of breath, or sore throat

- If worker has had close contact with a person diagnosed positive for COVID-19

- If worker has been asked to self-quarantine by a doctor or health official

Any employee showing signs of illness will be sent home

STUDENTS

Students may not attend classes if feeling ill.

Prior to the start of class, each teacher will question the students about:

- any symptoms being experienced including cough, shortness of breath, or sore throat
- If worker has had close contact with a person diagnosed positive for COVID-19
- If student has been asked to self-quarantine by a doctor or health official

Any student showing signs of illness will be brought to the teachers' room/white studio which has been designated as an illness waiting station. Parents will be called and the student will be supervised until they can be picked up to be taken home. Students may not return to class until they have consulted with and been given permission of a health care provider. If a child or staff member tests positive for COVID-19, they must not return to FSPA until they have a negative COVID-19 test and have met the criteria for discontinuing home isolation and after consulting and receiving permission of a health care provider.

STAFF

Training is provided to workers providing current safety information and Intermission-specific protocol regarding:

- social distancing
- face coverings
- hand-washing at home
- self screening for fever or symptoms
- reminders that employees must not come to work if sick
- when to seek medical attention if symptoms worsen
- review of underlying health conditions that increase susceptibility to virus

ILLNESS NOTIFICATION

If management is notified that an employee or student has tested positive for COVID-19, the Franklin Board of Health will be notified. Management will assist with contact tracing and notifications to faculty, staff, and student families about exposure while maintaining confidentiality.

OPERATIONS/CULTURE AND BEHAVIORS

STUDENT DROP-OFF AND PICK-UP

Parents of students in grades 5 and younger and/or new students should come into the building for drop-off. However, parents, siblings, relatives, or friends may not remain in the school to wait. Intermission is open with outdoor seating and limited indoor seating are available.

Students are asked to PLEASE use the front of the building to enter and exit. The back of the building is designated for INTERMISSION. Your cooperation is appreciated.

STUDENTS MAY NOT BE DROPPED OFF FOR CLASS EARLY. Please arrive just in time for the designated start time for class. We are trying to keep students from gathering in the building and fewer students in the building makes that easier!

CLASS GUIDELINES

Please see FSPA FALL PLAN for information detailing In Person, Hybrid, and Virtual programming.

1. Group classes will be limited in size for the foreseeable future, depending on the studio size. The studios have been taped in squares to assist with social distancing. Classes will be conducted with distancing in mind.
2. Students must arrive for class in dress code dancewear or rehearsal clothes. Students should pack a small bag and bring minimal gear for the day. Please bring only necessities. Bags will be brought into the studio and placed distanced according to the teacher's directions.
4. Students will not share barre space, props, toys, or equipment.

VIRTUAL OPTIONS

All classes are offered with a livestream option for students who prefer to remain at home.

FSPA CULTURE

For the foreseeable future, we will refrain from hugging and gathering in groups, as difficult as that will be. Symbolic hugs and kind words are encouraged. There are many rules that FSPA is required to follow in order to be open for classes in person. Parents are asked to reinforce the importance of following all of these rules.

OFFICE APPOINTMENTS

The office is open and in-person office appointments are also available. Please call 508-528-8668 or email reception@fspaonline.com to make an appointment. You may register or receive information by phone. Virtual appointments remain an option.

OUTDOOR TIME

Teachers are encouraged to take classes outside when possible for fresh air breaks or for some class activities.

INTERMISSION

FSPA students are asked to pre-order meals and snacks whenever possible.

508-213-0239

We appreciate the opportunity for the café staff to best handle our busiest hours. Patrons may be seated in groups of no more than six. Intermission seating is reserved for customers of the café. No outside (including brought-from-home) food or drink are allowed. Students are requested to phone in orders and pay for them in advance, in anticipation of snack breaks and meals.

INDOOR AND OUTDOOR SEATING

No more than six people may be seated together. Masks must be worn when not seated at a table.

MENU AND SERVING

Only Intermission's chalk board, framed, and single use menus are utilized. The drink station is temporarily closed and condiments/dressings are provided only upon request in single-serving, individual packages. Utensils are either individually wrapped disposable or single-use (washed and sanitized after each use).